

Student Absence/No-Show on Bus

for In-District Routes (regular & special ed)
Vocational Routes, or OOD Sped Routes

*Please use this form when a LBPS student has been absent/a no-show/on your bus route for three (3) or more school days. Once received, we will reach out to the parent/guardian and see what/if there was an issue with times, the services are no longer needed, or the student has been ill and will return at a later date.

Name of Student _____

School of Attendance _____

Bus Route & Bus Stop: _____

of days absent: _____

Signature

Date

FOR TRANSPORTATION OFFICE USE ONLY:

1. Call family & acknowledge students absence, make sure everything is okay

2. If all is well and transportation is still needed, reinstate student on bus. If student no longer needs the bus, notify driver and modify route immediately.

ROUTE #: _____

CONTRACTOR: **LBBOE**